



APPLICATION FOR REVALUATION/ RETOTALING

1.	Name	
2.	Register Number	
3.	Degree & Branch of Study	
4.	Month & Year of Passing	
5.	Name of the Institution / College	
6.	No. of courses applied for Revaluation / Retotalling	
7.	Title of the course for which Revaluation / Retotalling is required	
8.	Total amount paid	

Year/ Semester	Course Code	Course Title	Marks/Grade awarded

Signature of the HOD

Signature of the Candidate

PLACE:

DATE:

Signature of the Principal / Dean / HOI College Seal

The fee is to be paid online through PayTm via CAMU after scheduling the fee.



General Instructions:

1. The application should reach the Controller of Examinations within the Prescribed time.
2. The revaluation/ retotaling are not permissible for the failures in practical/ clinical/project.
3. The application should be sent to the University through college only. Submission of the application directly to the University by the student will be summarily be rejected.
4. **An amount of Rs. 2000 & Rs. 1000 is to be paid for each course for revaluation & retotaling respectively.** The fee is to be paid online through PayTm via CAMU after scheduling the fee.
5. The candidate is advised to register for the course in which revaluation/ retotaling is sought for within the stipulated time for the next examination without waiting for the result of revaluation/retotaling.
6. The fee once paid will not be refunded. Hence any application sent in this regard should be sent after careful scrutiny.
7. The date of declaration of revaluation/ retotaling results if delayed due to extraneous factors disabling the candidate to pursue higher studies, shall in no way bind the University legally or otherwise.